

# VASHON MAURY COOPERATIVE PRESCHOOL

Where families grow and learn together

## OBLIGATIONS CHECK LIST

### 2-3 Class Parent DO List

Here is a quick and easy reference to plan your weekly, monthly, and yearly obligations to the Co-op.

Parent Coordinator:

Teacher: \_\_\_\_\_ Email: \_\_\_\_\_ Tel: \_\_\_\_\_

SSCC Instructor: \_\_\_\_\_ Email: \_\_\_\_\_ Tel: \_\_\_\_\_

Board Co-Chair: \_\_\_\_\_ Email: \_\_\_\_\_ Tel: \_\_\_\_\_

Board Co-Chair : \_\_\_\_\_ Email: \_\_\_\_\_ Tel: \_\_\_\_\_

Weekly Obligations:

WORKDAY: Monday / Tuesday (Circle one) Parents attend one day with their child. Classroom duties are assigned on a rotating basis by the Parent Coordinator.

Monthly Obligations:

TUITION: \$77 is due on the last class day of the month for the next month's tuition. Include child's name and class on check and place in the preschool Tuition Box (checks only, please - no cash in tuition box).

PARENT ED MEETINGS: \_\_\_\_\_ FROM 7-9 pm are your scheduled Parent Ed meetings each month. Here, we cover topics such as, parenting issues and curriculum AND we have grown-up social time. Remember, these meetings are mandatory and they are informative and fun.

General Obligations:

CO-OP JOB: \_\_\_\_\_ Refer to your Parent Coordinator for info or support.

AUCTION JOB: \_\_\_\_\_ Refer to Fundraising Chair for info or support.

SNACK DATES:

Your PC will provide the scheduled rotation for your class. Please bring a healthy snack, beverage, and a roll of paper towels. Snack prep and clean-up guidelines are provided in your VMCP Handbook.

END OF THE YEAR CLEANING:

Immediately follows the last week of classes, sign up for one shift.

FUNDRAISING:

Our fundraising event is the Annual Auction. Obligations associated with the Auction are threefold: 1. Fulfilling your auction job; 2. Procurement of 2 items /items equaling \$100.00 in value; 3. Selling 2 tickets.

ALL SCHOOL BUSINESS MEETINGS: The entire Co-op membership meets to conduct preschool business and to vote on items such as, the budget, teacher contracts, and changes to our Standing Rules. We, the members, determine all decisions and as such, a quorum is required at these meetings. Again, your presence is **mandatory** here. During these months, Parent Meetings are not held and the Parent Instructors often offer special topic seminars.

Date of Fall ASBM: \_\_\_\_\_

Date of Spring ASBM: \_\_\_\_\_